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Approved For Release 2006/01/10 : CIA-RDP80B01139A000300030007-1

T/III/R-2  
13 April 1966

UNITED STATES INTELLIGENCE BOARD  
COMMITTEE ON DOCUMENTATION

TASK TEAM III - FOREIGN PUBLICATIONS

Report

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GROUP 1  
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## Introduction

### I. Introduction

The objective of the Task Team was to examine the overall effectiveness of the Intelligence Community's programs for procurement and processing of foreign publications and to propose actions aimed at further increasing the effectiveness of these programs (See Appendix). Foreign publications were defined as including the open literature published in any foreign country, and processing systems as including any within or outside government whose product is or could be used for the benefit of the Community.

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Approved For Release 2006/01/10 : CIA-RDP80B01139A000300030007-1

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IV. Recommendations

Recommendations

The Task Team on Foreign Publications recommends that  
CODIB

A. Note our findings that foreign publications continue to be today a vital and primary source for intelligence production--contributing on the average more than half of all sources to production.

B. Establish a permanent Foreign Publications Subcommittee to:

1. Provide a coordinating mechanism to stimulate, develop, and maintain cooperative programs in the acquisition and exploitation of foreign publications.

2. Provide a forum for the exchange of ideas, techniques, and information on developing systems.

3. Develop a central Community point or points for dealing with the Clearinghouse in Commerce on listings and copies of translations produced by the Community and available for general release.

4. Develop a Community system, preferably automated, for bibliographic control of foreign publications.

5. Develop programs that will assist the Community in meeting its pressing needs for information from foreign publications.

6. Stimulate coordination and seek compatibility in automation efforts both between exploiting organizations themselves and between these and information retrieval activities.

7. Develop an unambiguous Russian-English translation system for use by the machine elements of the Community while seeking to resolve in cooperation with other Government agencies the overall issue of standardized systems.

8. Develop a Community plan for the coordinated procurement and processing of hard-to-get publications.

C. Endorse.

1. The principle that, for serials and monographs from undenied areas, USIB agencies should choose procurement methods--PPO, commercial or other arrangements--most suitable

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#### Recommendations

to their particular requirements, e.g., adequacy of response, timeliness of response, security aspects, costs to the Government.

2. The establishment of a capability within the CIA/FDD to provide the following services of common concern in answer to requirements of a majority of production offices throughout the Intelligence Community:

a. Title lists of books of intelligence interest available from all areas of the world.

b. Title lists of magazine articles for the Near East, Latin America, and Africa.

c. Selected abstracts of books of Eastern Europe and the non-Communist Far East.

d. Title lists of newspaper articles for the Communist Far East.

e. Selected extracts from magazines of intelligence interest in Western Europe.

f. Extraction of photographic, graphic, and related information from foreign publications to assist in photo interpretation.

3. The maintenance of other existing staffs and budgets involved in the procurement and exploitation of foreign publications as these are all working against high priority requirements.

4. The principle that USIB agencies in their information retrieval systems should provide at a minimum for the storage and retrieval of data on personalities, installations, organizations, and place names derived from the exploitation of foreign publications.

5. The principle that all products of the exploitation of foreign publication should be widely disseminated for current awareness purposes.

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APPENDIX  
CODIB-D-111/1.3/2  
29 December 1964

UNITED STATES INTELLIGENCE BOARD  
COMMITTEE ON DOCUMENTATION

TASK TEAM III - FOREIGN PUBLICATIONS

Terms of Reference

I. OBJECTIVE

To examine the overall effectiveness of the Community's programs for procurement and processing of foreign publications and to propose actions aimed at further increasing the effectiveness of these programs.

II. PARAMETERS

The team will consider foreign publications to cover the open literature published in any foreign country, and processing systems to include any within or outside the Government whose product is or could be used for the benefit of the Community.

III. TASKS

The team will address, but will not be necessarily limited to the following aspects:

- a. Requirements for foreign publications
- b. Adequacy of procurement effort
- c. Need for processing
  - 1. Transliteration
  - 2. Bibliographic control
  - 3. Indexing
  - 4. Abstracting
  - 5. Extraction of data
  - 6. Translation
- d. Dissemination of the results of processing
- e. Storage and retrieval of the results of processing
- f. Automation of processing
- g. Coordination of systems.

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#### IV. MEMBERSHIP

Members of the team will require TOP SECRET clearance and should be assigned from or have ready access to and knowledge of foreign publication acquisition, processing, and exploitation. With the active support of the CODIB Support Staff, members of the Task Team will spend approximately one day a week or its equivalent on Task Team matters.

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